27 The Hermitage,

Abbeyside,

Dungarvan,

Co. Waterford

X35 V044

28th January 2017

Dear Sir/Madam,

I wish to apply for the position of Summer Intern as advertised on your website and I enclose a copy of my CV with this online application.

I am a final year student of Law at Maynooth University and I hope to graduate with a 2:1 degree. I have maintained my 2:1 average throughout my time at university and naturally I will strive for a 1:1 but at the moment, a high 2:1 is my current grade. I have accepted an offer from Maynooth University to begin a Masters in Comparative Criminology and Criminal Justice in September 2017. I would very much like to gain some experience working as an intern under the guidance of those that work at Byrne Wallace.

The time that I have spent interning in a small Irish law firm has provided me with a wealth of experience when it comes to working on cases, reviewing legal documents and dealing with clients. My role as Vice President of FLAC Maynooth has also contributed hugely to my interpersonal skills and I have developed a very effective approach to interacting with clients in a professional manner. I enjoy working with people and the satisfaction of the client/customer has always been at the top of my agenda. My experience living abroad and working in the US this past summer has contributed to the strengthening of my character. My time as manager in a private club bar has also shown me the importance of customer relations and I very much enjoyed the social aspect of the job. Working well with people is a very important attribute to have for a career in law.

I have always been a person that enjoys getting involved. I also volunteer as a Student Advisor with FLAC, a position that has provided me with further legal experience and enhanced my enthusiasm for the law. My position as External Relations Officer for Maynooth Law Society has developed my teamwork skills and I am fortunate to work with a diverse and dedicated team. My subjects at university are very important to me and I am dedicated to improving my knowledge in both areas.

Byrne Wallace is known as one of the most prestigious firms in Ireland and the firm’s reputation is what has encouraged me to apply for a summer internship. The focus on the satisfaction of clients when it comes to exceeding expectations and ensuring quality representation appeals hugely to me. I feel that I share these same values and that my experience in dealing with clients/customers in a variety of settings will stand to me in Byrne Wallace.

I look forward to hearing from you and I am available for interview at any time.

Kind Regards,

Niamh Wade