Nicole Bateman

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ByrneWallace,

88 Harcourt Street,

Dublin 2,

28 October 2020

Dear Sirs,

I am writing in response to your advertisement on your company website, seeking a trainee solicitor to join your team. I would like to apply for the position and as requested, please find attached a detailed CV.

I have significant background and experience in the legal field - both educationally and practically. With previous experience working as a legal executive and a successful completion of both a B.A. and LLM, I believe my skillset and enthusiasm to learn make me a suitable candidate. In addition to this, I have successfully completed all FE1 examinations.

I am a confident communicator and am determined and thorough with my approach to my work. My strong attention to detail, excellent organisational skills and desire to learn is evident throughout my work. It is without question that these skills would make me a desirable candidate. My diligent and conscientious nature would be invaluable to your firm in addition to my overall passion for law.

I look forward to hearing from you.

Yours sincerely,

Nicole Bateman