Nicole Ward,

6 Bramley Court,

Castleknock,

Dublin 15.

**Ref: Summer Internship**

February 15th 2016

Dear Sir/Madam,

I am writing to you apply for the position of Summer Intern at Byrne Wallace, as advertised on your firm’s website. I am a Master of Laws student at Trinity College Dublin, specialising in International and European Business Law. I plan to complete the FE-1 Examinations this coming September.

Throughout my time at University, I have sought out experience relevant to a career in a fast paced, diverse and challenging law firm such as Byrne Wallace. I have recently undertaken an Internship at Noel Smyth & Partners, a well-established commercial law firm in Dublin. During my time there, I shadowed various trainees and solicitors from different seats and worked directly with Partners of the firm in order to broaden my knowledge of working as a solicitor in a corporate environment.

I was able to then contrast this experience with a placement I completed in the Legal Department of Aer Lingus, where I observed solicitors as they advised on the recent acquisition of the company. I also gained valuable experience in the areas of EU, Competition Law and Regulatory Law. These experiences have allowed me to determine that I would be most suited to practicing in a firm with a corporate focus.

Byrne Wallace provides legal services in a range of areas which are of interest to me, from Employment Law to Banking and Finance. I would be delighted to intern with Byrne Wallace, a firm which conducts business on a local, national and international level. As I am currently specialising in commercial law, I believe the skills and expertise I have acquired would make me an ideal candidate for the position.

I am available to interview at any time and look forward to your response.

Yours sincerely,

Nicole Ward.