To whom it may concern,

My name is Nicole Zahorskyy. I am writing to submit my resume for consideration for your firm’s traineeship. Given the skills and experience outlined in my enclosed resume, I believe I could be a worthy asset to this form. Working here I believe would be perfect as I begin my career. I know I will contribute substantively working here and you will be very impressed.

A traineeship in this firm would allow me to achieve my goals and bring the relevant skills I have acquired to the workplace. Additionally, working there will allow me to establish my skills and knowledge in the corporate world allowing me to grow and learn on the way. I assure you that I will give my best, and I will work to my full potential. I believe I am the best candidate given my skills and excellent academic background.

I have completed my undergraduate Bachelor of Law and Business in 2021 in Maynooth University. I achieved a high 2.1 Honours after majoring in Law. This degree served me well in gaining a deeper understanding of Law and Business.

This year, I am graduating my postgraduate LLM Master’s degree in Law- International Commercial Law in the University College of Dublin. To become more skilful in the area of Law. I always wanted to complete a LLM master’s degree in law, I have a great passion for Law and wanted to expand my knowledge. I believe there are many values to a master’s degree.

In addition to this, I have begun my FE1s.

I work well individually and as a team member. I am a self-motivated, detail oriented and extremely organised individual who always exceeds expectations with high quality work. I am a hard worker and fast learner with outstanding verbal and communication skills. Both of my degrees have made me highly skilful in word, PowerPoint, excel as well and the internet overall. Everything I have achieved has made me very driven in problem solving and multi-tasking.

Thank you for taking the time to go through my application for this role, I look forward to hearing from you! I really hope you consider me for this role.

Sincerely,

Nicole Zahorskyy.