



Odile Fitzpatrick

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The Traineeship Programme 2022

Byrne Wallace

17 September, 2021

Dear Sir/Madam,

I would like to apply for the Byrne Wallace Traineeship Programme 2022, as I wish to gain an insight into the practical workings of a professional, commercial law firm and potentially leave a positive impact so as to be considered for a traineeship in the future. I believe that as an intern, I could benefit the firm by using my practical legal skills combined with the academic knowledge I have been nurturing at the University of Limerick.

As briefly outlined in my attached CV, I have been exposed to various areas of law, including conveyancing matters (residential and commercial), probate matters, personal injury matters, employment law and family law matters, as well as various Commissioner for Oaths services during my Co-op work placement. I was required to correspond with legal professionals such as other solicitors and barristers, engineers, doctors, architects etc., prepare briefs for counsel, attend the local court house, complete daily dictation on any variation of files, and complete receptionist duties (answering the phones, booking appointments, filing etc.). Looking now to the future, I would greatly appreciate the opportunity to explore the area of law that appeals to me most; commercial law. I like to keep up to date on national and international commercial affairs through Linked-In, various legal journals and my subscription to The Irish Times online.

I am particularly interested in applying to this traineeship programme because of the good working environment and excellent career development opportunities you offer. One opportunity I would love to cultivate is maintaining my level of German language, something I believe you would encourage so as to further the firm's global vision. I attended a seminar at my university over two years ago, where one partner and one trainee solicitor from your firm spoke to us about the personal and professional benefits they had experienced by working alongside their wonderful colleagues at your firm. Of all the seminars and career fairs I have attended, the positivity, approachability and professionalism they emanated that day have stayed with me to this day.

My favourite modules at university to date have been contract law, commercial law and company law, all of which I believe will aid me in a career in the commercial law industry. I also believe that my particular skill set of interpersonal skills, high ethical standards, negotiation and project management skills, teamwork skills, practical commercial interest, attention to detail and language skills, all equate to being a successful commercial lawyer in the future, and hopefully an asset to your firm.

Thank you very much for your time and I look forward to hearing from you. Should you have any more queries I could possibly help with, please do not hesitate contact me at any time.

Sincerely,
Odile Fitzpatrick

