Newtown

Passage East

Co. Waterford

0894077044

Byrne Wallace

8 Harcourt Street

Dublin 2

Ireland

Dear Hiring Manager,

I am writing to apply for the traineeship position available.

I have obtained a Bachelors of Civil Law, with honours, from University College Dublin and I recently completed my first two FE1 examinations. I am sitting a further 3 FE1 examinations in early November and intend to have them all completed by March 2021.

With job experiences in various sectors I can offer logical thinking and flexibility to adapt to various situations. I have developed excellent interpersonal and customer service skills through roles that demanded clear communications at all times. Having worked and volunteered in fast paced, team orientated environments I value punctuality, coordination and teamwork.

The variety of legal work done by Byrne Wallace is very appealing to me.

Having studied EU law in University Utrecht the work Byrne Wallace’s international and EU trade team does is of particular interest to me.

I am especially interested in planning, environmental and energy. Byrne Wallaces expertise in these areas is evident through the work the organisation does acting for clients in the project finance/construction of wind farms, advising wind/solar developers and involvement in projects involving bioenergy, oil and gas.

As a trainee not only would I be eager to learn but I would seek to contribute to the ongoing growth and continued success of your organisation.

In summary I believe I have the attributes, motivation and attitude that will allow me to succeed in this position. Please review my attached CV for additional details.

Thank you for your consideration.

Sincerely,

Oisin O’Neill