

41 Bridge St.
Skibbereen
Co. Cork

Byrne Wallace
87-88 Harcourt St
Dublin 2

Dear Sir/Madame,

My name is Olivia Hegarty and I am a paralegal at Denis O' Driscoll and Associates Solicitors. I wish to apply for a position on Byrne Wallace's Trainee Solicitor programme with a view to commencing Blackhall in September 2016 as a trainee solicitor with the firm.

I believe that I have the talent to succeed as a leading lawyer. I am a motivated and enthusiastic individual, who possesses excellent communication and teamwork skills. I was able to develop these skills throughout my time in University College Cork by undertaking a number of extra curricular activities. These included public relations officer for the UCC branch of FLAC, fundraising officer with charity Suas, as well as sponsorship officer for the UCC Law Society Law Conference. The UCC Law Society Conference is the largest student-run academic event in Ireland. The 2012 conference examined the legal issues surrounding surrogacy regulation in Ireland. As Sponsorship Officer, I sought funding for the event by asking local businesses to sponsor the event in exchange for an advertisement in the brochure. I raised in excess of €3,500, the highest sum raised. This was achieved thanks to perseverance and diligence. I was also elected as fundraising officer for the UCC branch of the charity Suas. This role required me to organise a variety of events, such as themed club nights, pub quizzes and cake sales. I received acclaim for my leadership skills from the Students Union for organising a St. Patrick's Day fundraiser in Cork in 2013. These experiences demonstrate my eagerness to seek opportunities where I can apply my initiative and stimulate my development. The success achieved through these experiences succinctly demonstrates my thirst for excellence, something which I strive to apply during my traineeship with Byrne Wallace.

Having participated in an internship at Barry M O' Meara's & Sons Solicitors, I am attracted to a career within the dynamic and rewarding area of commercial law. Byrne Wallace boasts an unrivalled reputation for excellence. This is something I greatly admire, and for this reason, I wish to train as a solicitor here. My goal is to succeed as a leading commercial lawyer, and I believe a traineeship at Byrne Wallace will equip me with the skills to contribute to the firm's future successes. I possess excellent research and analysis skills, accentuated when undertaking a Masters in Law at Trinity College Dublin in 2013. I intend to apply these skills throughout my professional life so that I may continue to deliver excellence on behalf of Byrne Wallace.

The foundation of a successful law firm is establishing a strong relationship with the firm's clients. This is something I learned when I worked with State Street Corporation, gaining a profound understanding of the importance of providing a reliable and accurate service. As a result, I have the skills to ensure that clients' needs are consistently met and exceeded. I contributed greatly to working life in State Street; I was an obliging and personable colleague while at the same time providing an accurate and prompt service to the company's clients.

Thank you for kindly considering my application. I hope that I have convinced you that I will be a suitable fit for Byrne Wallace, as well as an asset to the firm's future successes. If you require anything further of me, please do not hesitate in contacting me at any time.

I look forward to hearing from you.

Yours sincerely,

Olivia Hegarty.

BCL (Hons), LL.M (International & Comparative Law)