Ollin Flynn

 44 Joyce Road

                           Drumcondra

                                  Dublin 9

                            0879117336

19/10/2018

Byrne Wallace

88 Harcourt Street

Dublin 2

Dear Sir or Madam,

I am a master’s in International Law and Business student at UCD intent on graduating in 2019 with a first class honour (70%). I am also a graduate of Trinity College, the University of Dublin where I completed a Bachelor of Arts in Business and Political Science and achieved an upper second class honour (65%). I am writing to you to express my keen interest in the traineeship available in the Dublin offices of Byrne Wallace. Please find attached a copy of my CV where I outline my academic, professional and extracurricular experience to date.

Upon carrying out research into Byrne Wallace I was impressed by the calibre of excellence of the firm. The numerous awards and accreditations that Byrne Wallace has accumulated are testament to the superior quality service it provides. Not only does Byrne Wallace value excellent client service, it is clear that a great deal of value is placed on staff who are referred to as “our most important resource”. This kind of rhetoric inspires confidence in me that Byrne Wallace would facilitate me reaching my goal of becoming a top tier commercial solicitor.

It is important to me to find a firm that shares similar values as I do. On that note it is great to see Byrne Wallace embrace technology as a means of achieving progress. During my business studies I paid particular attention to the area of innovation and completed three modules based on innovation, entrepreneurial action and new venture development. I believe that I will be able to combine this knowledge with my newfound legal expertise and contribute in a meaningful way to innovative idea creation at Byrne Wallace.

Given my academic history I believe I am a prime candidate for a traineeship at Byrne Wallace. I have a passion for the legal profession which became evident this summer when studying for Fe1 examinations. Moreover, I believe that I have the necessary personality required. I have excellent interpersonal skills cultivated through numerous social activities. I am comfortable talking in front of people as a result of my debating and presenting experience. I understand the importance of planning and organising, professionalism and pay close attention to detail, all relevant skills for the legal profession. I hope I have demonstrated the drive and enthusiasm you are looking for to gain a traineeship at Byrne Wallace. I look forward to hearing from you.

Yours Faithfully,

Ollin Flynn