**ORLA TRANT**

**Keel, Highdown Hill, Newcastle, Co. Dublin**

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**EDUCATION**

**BCL Law and French, University College Cork 2013 - 2017**

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| **Year 4 (2.1)** | **Year 3, Erasmus (2.1)** |
| Language and Interpretation 81%  | Philosophy of Law 80%  |
| Law of Equity 75%  | Comparative Law 70% |
| Income Tax 70%  | History of Political Ideas 70%  |
| Family Law II 75%  | International Relations 60%  |
| Family Law I 63%  | International Public Law 55%  |
| Environmental Law 67%  | International Public Law II 53% |
| Revenue Law 66%  | International Criminal Law 60%  |
| Social Inclusion and the Law 65%  | French as a Foreign Language I 65%  |
| Human Rights 64%  | French as a Foreign Language II 75%  |
| Algeria and France 67%  |  |
| Advanced Use of French 58%  |  |
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| **Year 2 (2.2)** | **Year 1 (2.1)** |
| Law of Torts I 70%  | Law, Language and Literature 73%  |
| Law of Torts II 54%  | Criminal Law 63%  |
| EU Law I 63%  | Constitutional Law I 58%  |
| EU Law II 45%  | Constitutional Law II 58%  |
| Law of Property 49%  | Introduction to Legal Systems 56%  |
| Elements of French Civil Law 63%  | Legal Writing and Analysis PASS |
| Postcolonial French Literature 72%  | Introduction to French Studies 66%  |
| Women in French Society and Culture 66%  | Written and Oral French 66%  |
| History of Ideas in France 64%  |  |
| Advanced French Language 57%  |  |

**Leaving Certificate, Holy Family Community School, Rathcoole (540 points) 2013**

|  |  |
| --- | --- |
| English  | A2 |
| Irish  | B1 |
| Maths  | B1 |
| French | A1 |
| History  | A2 |
| Geography | A2 |
| Biology  | B1 |

**ADDITIONAL SKILLS**

* Proficient in the use of Word, Excel, PowerPoint, SAP and Salesforce.
* Mary Gober International certificate.

**ACHEIVEMENTS**

* In June 2018 I was awarded 'Account Specialist of the Month' by Kerry Group.
* Upon graduation from secondary school I was presented with the awards for 'Excellence' in five subjects, the award for 'Overall Academic Excellence', the 'Principal's Award for Outstanding Contribution to the School' and the award for 'Outstanding Contribution to Concern'.
* Achieved the highest points in my Leaving Certificate out of 130 pupils in my year.

**CAREER HITORY**

**Account Specialist, Kerry Group, Naas August 2017 - September 2018**

* Responsibility for management of 150 customer accounts.
* Working directly with the customer and other business functions to action orders, emergencies and complaints and to resolve disputes and supply chain issues.
* Writing reports, negotiating contracts and supporting the sales team.
* Occasional travel to meetings with customers and production sites.

**Tutor, Cork & Dublin 2013 - Present**

* Providing lessons in French and other subjects to secondary school students.
* Preparing weekly and monthly lesson plans to meet the needs of each individual student.
* Reviewing homework to identify areas for improvement.

**Waitress, Cliff at Lyons, Celebridge Summer 2017**

* Working with banqueting team to prepare for and serve at wedding receptions and other functions.
* Subsequently selected to join the team at 'The Trellis' restaurant.
* Working as part of a team to provide five-star service in fast-paced environment.

**Meeting Leader, Cultural Care Au Pair, Cork October 2016 – May 2017**

* Hosting one meeting per week for 10-15 candidates.
* Presenting a PowerPoint presentation on the au pair programme.
* Interviewing candidates and assessing their suitability for the programme.
* Writing a detailed report of each candidate to be considered by the company and parents.
* Promoting the programme at local schools and colleges.

**Shop/Cafe and Day-time Bar Manager, Society of St Vincent De Paul, Naas Summer 2015 & 2016**

* Management of the gift shop/cafe and day-time bar at Kerdiffstown House Holiday Centre.
* Purchasing and stock-control for the shop, bar and vending machines.
* Serving guests and meeting their varied requests.
* Keeping all areas clean and safe and replenishing stock throughout the day.
* Completing daily cash and accounting for both areas.

**Parliamentary Intern, Office of M.E.P. Brian Hayes, Strasbourg January - May 2016**

* Writing explanation of votes for publication online.
* Proof-reading publications and speeches.
* Attending meetings and sessions in the hemicycle and providing summary reports.
* Supporting full-time administrative staff.

**Au Pair, Switzerland Summer 2012, 2013 & 2014**

* Au Pair to two children from 07:30 to 18:00 (Mon-Fri).

**INTERESTS**

* My main hobby is Gaelic football. I play for my local club and am a strong supporter of the Dublin Ladies team. I am also an assistant coach for our nursery team and involved in organising fundraising events for the club.
* I have a keen interest in current affairs, particularly political affairs. I spend my spare time reading articles online, listening to podcasts and watching current affairs programmes.

**REFERENCES**

* Ms. Celine Connors, Senior Manager, Kerry Group - 045 931 000
* Mr. Gerard Eager, Manager, Cliff at Lyons - 016 303 500