

Oyinprebi Deborah Olobio
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Lucan, Dublin
K78 ND34

Byrne Wallace
88 Harcourt Street
Dublin 2
Ireland

20th February 2020

Re: Summer Internship Programme 2020

Dear Sir/Madam,

I wish to apply for a position in the Byrne Wallace Summer Intern programme as advertised on your website. In May 2020, I will complete the final year of my law degree in Dublin Business School.

I believe that I am the right candidate for this position due to my focus, ambition and passion for the law. I am not only a fast learner, but I have the willingness and capacity to learn new things. I know that I can perform well in Byrne Wallace because I have demonstrated excellent performance through my academic work and from practical experience in the legal, retail and hospitality sector. I completed an internship in a Dublin law firm that specialised in US Immigration Law. My responsibilities included keeping a good rapport with clients, liaising with the USCIS and completing other administrative tasks. The experience gained from working in the retail and hospitality sector helped to develop my customer service, time-management and organisation skills. I believe these skills are essential for the work of an intern at Byrne Wallace.

In August 2019, I was elected Head Peer Mentor for Law. The main role of a Head Peer Mentor is to ensure that the transition from second level to third level education is as smooth as possible for first year students. Through this role my skills in leadership, communication and public speaking have been strengthened. Additionally, this role has taught me the importance of integrity. I will bring this value and much more to the role of a summer intern.

I would love to be given the opportunity to work in a large award-winning commercial firm and put the theory of what I am learning into practice. Thank you for your time and consideration.

Yours faithfully,
Oyinprebi Deborah Olobio