Brookvale Avenue

Roscommon Town

22/02/2016

87-88 Harcourt Street,

Dublin 2,

Dear Sir or Madam,

**Re: Summer Internship 2016**

My name is Patricia O’Connor, I am currently in my second year of studying law at Dublin City University. I am writing to you regarding the possibility of a position at ByrneWallace as a summer intern. I am a conscientious and hardworking student and am currently on a 67% academic average with the hopes of bringing this up to 70%. I am interested in working at your firm because of the broad range of practice areas ByrneWallace is involved with. I am especially interested in the corporate sector and I feel the opportunity to work at your firm would be wholly enhancing to my legal studies and prospective legal career.

Please find attached my CV.

Thank you for taking the time to read my CV and I look forward to hearing from you.

Yours faithfully,

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Miss Patricia O’Connor