6 Larchfield Road, Goatstown, Dublin 14

Beth Onslow HR Administrator Byrne Wallace 88 Harcourt St Dublin 2

Dear Ms Onslow,

I am very interested in applying for the Trainee development programme at Byrne Wallace. I am currently in my final year Bachelors of Law degree in Dublin Institute of technology and will sit my final exams in May.

I had an internship this summer in McDowell Purcell where I received some valuable experience in commercial law. I’ve learned from this experience that when working in a commercial law firm it’s not just a question of grasping the legal issue at hand, it is also important to understand how to apply the law to a client’s particular business or industry. I worked in the dispute resolution and litigation department where I was lucky enough to work closely with senior partners and associates. The experience I gained in this department contributed greatly to my understanding and working knowledge of what it’s like to perform at a high standard in a commercial Law firm. Something I learned from the partners and associates I worked with in the firm is the importance of attention to detail when drafting various legal documents and letters.

I am very keen to become a solicitor and I believe I have the essential skills to become a valuable member of your team. I understand there is a strong emphasis on teamwork in your firm, during my time as an intern perhaps the most enjoyable aspect of working in the department was the emphasis on teamwork amongst the staff. It helped me to improve my communication and interpersonal skills as a result. I believe these skills will be of high value in your firm. An aspect which attracted me to Byrne Wallace is the quality of your trainee programme as demonstrated by the trainee experiences on your website and having attended your Trainee open evening, I was truly impressed by the friendly atmosphere of the firm. The opportunity given to trainees to go through the 4 rotations of the trainee development programme in order to find ones interests and nurture them is very appealing to me.

I believe the customer service skills I acquired whilst working in Massimo Dutti would be highly transferable to the position especially when dealing with clients. As a member and captain of various sports teams over the years I understand the importance of teamwork and leadership. In 2013 I was Junior captain of Glasson golf club, captain of my minor football team in 2014 and vice-captain of my minor hurling team in 2015. I am a very committed, hardworking and responsible individual and I will do my utmost to apply myself to every challenge set before me.

Thank you for taking the time to consider my application. Please find attached my curriculum vitae.

Kind regards

Patrick Hopkins