I am currently working in Philip Lee Solicitors and I am pursuing possible legal opportunities. I would like to apply for the advertised position and have attached my CV.

My degree course was concentrated and legally focused, and gave me an in depth understanding of certain areas of the law. The subjects of Company, Tort and Criminal law were personal highlights during the course. I chose History as the secondary subject of my degree on the basis that both subjects require the same qualities to excel in, namely concentrated, accurate research and detailed essay writing.

From my undergraduate studies I developed a genuine interest in law and am committed to pursuing a career in this area. I achieved second class honours in my degree.

During my postgraduate studies I undertook modules in Land, Administrative, Equity, Family, Banking and Health Law. I also studied Criminology. I achieved second class honours in my postgraduate LLB and intend to continue this standard of excellence throughout my future career.

I am hardworking, motivated and reliable. My work experience and sporting commitments have provided me with concrete skills in the areas of administration, time management, attention to detail, the ability to meet deadlines and flexibility.

In my curricular and extra-curricular achievements I have shown team working ability, creativity in problem solving and the ability to meet strict deadlines. My work experience has led me to choose a career in law and coupled with group and individual work in college has given me the ability to adapt quickly to new situations. Evidence of my teamwork and leadership skills can be seen in the fact that I was elected Vice President of the Kings Hospital Student Council in 2006 and my Junior Boy's Captaincy of Galway Golf Club in 2008.

I feel that your company is the type in which I would like to work and that I would bring my skills in teamwork, communications, creativity and adaptability to the firm. I hope that after reviewing my CV you will consider me for the position.

I believe the skills I have gained from my previous work experience, including problem solving, working as part of a team, working independently and good professional judgment would benefit me as an addition to your company. In addition, I bring absolute commitment, punctuality, a good work ethic and huge enthusiasm.

I am very interested in working with your organisation and would welcome the opportunity to meet with you. I will make myself available for interview at your convenience. Should you have any questions regarding my CV or experience to date please do not hesitate to contact me on 0879320012.

I look forward to hearing from you in due course.

Yours sincerely,

Patrick Kennedy