Byrne Wallace

88 Harcourt Street

Dublin 2

Ireland

Dear Sir/Madame

I am writing to apply to the Byrne Wallace traineeship programme. I graduated from University College Dublin in 2015 with a BA (Hons) in History and Politics and am currently pursuing a Masters of Common Law (MCL) at UCD. The MCL is a conversion course for graduates from a non-law background. Recently I sat my first three Fe1 examinations – Contract, Property and Tort - in October 2016 and I am currently awaiting the results. I intend to sit the remaining five examinations in March 2017.

The work of a corporate law firm lies at the heart of the legal, commercial and political spheres and as such is never static. This is what attracted me to corporate law and to a traineeship with Byrne Wallace. I am motivated to apply by the calibre of work, responsibility and professional development which a trainee can expect within the firm. I’ve always respected the close relationship of trust between a corporate law firm and its clients, and it is my ambition to become a trusted and expert advisor. Therefore I am determined to learn from the leading professionals in corporate law. I believe that Byrne Wallace’s commitment to delivering high quality training would serve as an invaluable platform to my career.

As a late-comer to law I was determined to quickly accumulate relevant experience. Acting on my own initiative I researched and contacted a number of firms, and was fortunate to have received an internship from Orpen Franks Solicitors. Within a short space of time trust and confidence was placed in my ability and I was required to demonstrate significant initiative in how I approached my work-load. Learning to balance immediate tasks with longer-term projects was part of the practical, “on the job” experience. I quickly developed a critical eye for detail whether in the drafting of legal documents, preparation of briefs or correspondence. My experience as the manager and currently the supervisor of an Indian takeaway has given me a keen sense of what is required in building good customer relationships. The role has also been extremely valuable in sharpening my ability to identify, adapt and respond to problems in the fast paced environment of the kitchen. As a result of my cumulative experience I am confident in my ability to succeed as a trainee at Byrne Wallace.

Sport, especially hurling, has always been instrumental in my personal development and has led to a keen appreciation of teamwork which is necessary in the collaborative environment of a corporate law firm. I’ve always been passionate about people and have sought to develop my interpersonal skills by getting involved with my club Kilmacud Crokes and with the Student Legal Service in UCD. As a trainee I would actively seek to immerse myself in the vibrant and dynamic culture of the firm. Finally, I’m excited by the opportunity to work within the challenging environment of Byrne Wallace alongside a diverse range of talented colleagues with the shared goal of delivering an effective, client focused service.

Thank you for your time and I look forward to your response.

Yours Sincerely,

Paul McMorrow