The Graduate Recruitment Manager

Byrne Wallace

Harcourt St

Dublin

Dear Sir/Madam,

While I have included, what I believe to be, the relevant information in my application, I would like to highlight the following in support of my application:

* significant direct experience working in a top 10 commercial law firm and solicitors office;
* strong commercial experience in businesses across a number of sectors;
* strong interpersonal skills both oral and written;
* self-starter but also strong team oriented success;
* record of personal success and achievement in education and sport.

Therefore, I believe that I would make an excellent addition to the Byrne Wallace’s Traineeship Programme. I am very ambitious and I am keen to get my career as a Solicitor launched in a positive direction. In that regard, I believe that working alongside the high calibre Solicitors and Trainees in Byrne Wallace would be a great opportunity for me and as a such I would dearly love to be considered for a seat. I would welcome the opportunity to meet with members of the Byrne Wallace team and in so doing have the opportunity to demonstrate my abilities.

It may also be worthwhile to mention that last March I was selected to travel to Tanzania, Africa as part of Human Rights and Legal Aid Placement group for 8 weeks. Unfortunately, due to Covid-19 I was unable to travel – but I have been in regular contact with the group organisers and all going well it is my intention to still carry on my 8 week placement in March 2021.

I look forward to hearing from you in due course.

Kind regards,
Paul O’Donnell