

30 Grange Court  
Rathfarnham  
Dublin 16

22<sup>nd</sup> October 2015

Sinead Fox  
HR Administrator  
ByrneWallace  
88 Harcourt Street,  
Dublin 2

Dear Ms Fox,

I am currently studying for the award of Postgraduate Diploma in Law at Dublin Institute of Technology, which I will complete in May 2016. I am very interested in securing a traineeship with ByrneWallace.

Upon reading my Curriculum vitae and application you will see I have taken a far from traditional route from finishing my Leaving Certificate to starting my studies in law.

I completed my undergraduate studies at University College Dublin and received a Bachelor of Commerce Degree this year.

I started the course in 2006, but took a 6-year leave of absence to pursue full-time employment. In this time I worked in a variety of roles, mainly in Dublin, but also in New York, focusing on business development, event management, marketing & project management. These roles all required a strong work ethic, for me to be very organised, and a keen eye for detail was a necessity.

In September of 2014 I returned to UCD to complete the final year of my undergraduate studies. This time away from studies has allowed me to substantially mature and develop my professional skills far beyond that of my peers, having been able to apply what I have learnt in UCD to the working world and also brought real world experience back to my studies.

I found my final year to be extremely engaging for these reasons and felt the academic break helped me get a much more well-rounded base for future studies and employment.

I had initially wished to study Law or Business and Law but just missed out on the points so opted for the offer I received of Commerce at UCD.

While the vast proportion of work experience I have is very related to the modules covered in the degree, and might suggest that a traditional business graduate role is where my passions lie, I took the decision to continue my studies with the Postgraduate Diploma in Law at DIT, as Law is what I had always wished to study.

Although I have only recently started this course, I have so far found the subjects to be highly stimulating, very engaging, and thoroughly enjoy additional reading of cases to get a more in-depth understanding of cases involved. The small class sizes in DIT allow for a conversation to evolve as topics are discussed which I find to be a great way to challenge your own knowledge of the subject.

Given the early stage in my studies, to say the exact area of law within I might wish to specialize would be difficult, but time and experience will guide this decision further. I feel the wide variety of areas that ByrneWallce practices in, and the vast range of clients it advises are quite complimentary towards my undergraduate studies and work experience and for this reason I think I would be a good fit for the firm.

I am very organized and efficient worker, with a creative mind whilst maintaining a keen eye for detail. I think these qualities will very much suit the requirements of a member of your traineeship intake, and I look forward to taking on the challenge of it if I am given the opportunity.

It is my intention to sit four FE1 subjects in March 2016, namely Company, Tort, European Union & Constitutional Law, and to sit the remainder in September 2016. I am therefore interested in attending the PPC1 course in September 2017 and then joining taking up a traineeship at ByrneWallace.

I would also be very interested in undertaking an internship in advance of this if the opportunity arises so I can gain first hand experience of what it is like to work within the firm whilst also developing my skills and getting a chance to prove I am the right candidate for the programme.

Thank you for taking the time to review my application. Please do not hesitate to contact me at any stage to discuss my application via the contact details listed on my curriculum vitae.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Paul Sweeney", followed by a period. The signature is written in a cursive style.