

25th February 2016

To whom it may concern,

Please find attached my application and Curriculum Vitae for the Byrne Wallace Summer Internship 2016.

I believe that your Summer Internship Programme would afford me the opportunity to get a real sense of what it is like to work as a trainee in leading commercial law firm.

I am diligent, ambitious and self-motivated. I can work off my own initiative and as part of a team. I hope that Byrne Wallace will allow me to reach my full potential and develop the skills I need to become a trainee solicitor.

I would be delighted to have the opportunity to work in Byrne Wallace and I believe I would make an excellent contribution to the company.

Please do not hesitate to contact myself or any of my referees.

Thanking you,

Rachael.