Rachel Cosgrove,

 31 Fortfield Drive,

 Terenure,

 Dublin 6W, Ireland.

ByrneWallace,

88 Harcourt St,

Saint Kevin’s,

Dublin 2, Ireland.

 18/10/18

To whom this may concern,

I would like to apply for a traineeship position with ByrneWallace. Through word of mouth, and my own research, your firm has stood out to me against other law firms due to its integrity, commitment to excellence and commitment to diversity. This commitment to diversity is evidenced by a 50-50 male to female ratio in the partnership team, placing ByrneWallace comfortably ahead of the average law firm. It is clear that ByrneWallace is an ambitious firm with a growing national and international client base and I would love the opportunity to be part of such a fast-moving and dynamic firm.

I am a recent Law graduate from Trinity College Dublin and a current FE-1 candidate. In my 3rd year of study, I was offered a place to represent Trinity College Dublin as an exchange student at Notre Dame Law School. This experience of studying and working abroad has demonstrated my ability to adapt and respond effectively to new situations.

I am motivated to engage in any type of work I am given and ready to take on high levels of responsibility working with fast-paced teams for commercial clients. The responsibility given to trainees is indicative of the type of fulfilling career that ByrneWallace offers. It is evident that the firm invests in their lawyers. I have demonstrated strong academic rigour, having achieved a II.I result in each year of my Law degree at Trinity. My academic achievements are indicative of my diligence, motivation and determination to succeed. I am confident in my abilities and have excelled in performance, not only academically, but also in my extra-curricular interests, on the sporting field and on stage.

I am experienced in working in a client service industry. This experience, gained from a number of part-time jobs, has taught me many valuable skills which, I believe, are applicable to a job in a competitive law firm. In particular, I have learned to use my initiative and have developed excellent communication and problem-solving skills, whilst thriving in fast-paced working environments.

I am interested in learning about the business of law. Studying “Law & the Entrepreneur” at Notre Dame gave me a flavour for an entrepreneurial atmosphere and highlighted the important role of lawyers in assisting start-up companies. "Economic and Legal Aspects of Competition Policy" in Trinity exposed me to the workings of Mergers & Acquisitions. This is an area which is live and current in today's business world with solicitors playing a critical role. During my undergraduate degree, I developed a high level of commercial acumen and I am ambitious to be part of a commercial and fast paced environment.

I want a career that is both challenging and academically stimulating. There are not many careers that combine these two elements, but a career in a commercial law firm like ByrneWallace is certainly one of them.

ByrneWallace is the firm I want to work for beyond all others. Whilst my own diligence, work ethic and ability will help me succeed, I am convinced that the strong educational culture at ByrneWallace will accelerate my career. I am confident in my ability to meet the constant expectation of excellence. Your clients include major Irish companies and leading international and global businesses present in Ireland and this leads to involvement in the largest, most complex and innovative transactions. Being engaged in this type of high-calibre work really appeals to me. I believe I would be well-suited to the role of a ByrneWallace trainee and would thrive in this environment.

Thank you for your consideration,

Sincerely,

Rachel Cosgrove