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**Re: Summer Internship**

Mr. Feargal Brennan,

Byrne Wallace,

88 Harcourt St,

Dublin 2.

Dear Mr. Brennan,

I am a Final Year LLB (Hons) Law Student studying at Griffith College Dublin. I am writing to apply for the Summer Internship Programme in Byrne Wallace.

I believe my relevant legal experience has provided me with the standard of communication skills and motivation required in an intern. I have gained some office experience inPatrick J. O’Doherty & Co. Solicitors. Whilst undergoing my work experience in the firm, I was fortunate to gain an insight into the work carried out in a general practice firm.

I have also successfully completed modules in a wide range of legal areas in the course of my Degree to date. Upon completing my Degree, I intend to progress towards qualification as a solicitor. I have particular interest in the area of civil and corporate law.

In addition to legal experience, I have extensive experience in hospitality. From my employment in the hospitality sector, I have achieved a strong work-ethic and possess the ability to work well in a team.

I also have experience working in positions of trust. In my current part-time job, I was promoted to Senior Waitress. In past employment I was responsible for cash handling duties and opening and closing up the café. I have a great love for sport and have completed a number of runs in aid of charities along with volunteering within my local community.

I am very interested in working in corporate law and I feel given my experience that I would be a suitable candidate for your Summer Internship Programme.

Thank you for taking the time to read my application and I look forward to hearing from you.

Yours faithfully,

Rachel McCarron

Griffith College Law Student