**Rebecca Bolger**

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ByrneWallace,

88 Harcourt Street,

Saint Kevin’s,

Dublin 2

Date: 15/10/2018

Reference: Trainee Solicitor

Dear Sir/Madam,

I refer to your recent advertisement on your website outlining the opportunity of Trainee Solicitor. I would like to express my interest in this position and feel that I am a strong candidate for a position at ByrneWallace.

As a person I love a challenge which can be shown through not only my work experience but also through my extra-curricular activities which has helped me to develop my interpersonal skills. I am highly motivated and am dedicated to everything I do. Through my work experience I gained many skills and responsibilities including excellent customer service skills, staff management, working in a high pressure environment and keeping myself intrinsically and extrinsically motivated. I also have excellent time management from working to deadlines as well as being able to deal with difficult situations with members of the public and staff.

I have a BA in Civil Law (BCL) and a Masters in Laws (LL.M). My time at University has not only been challenging but thoroughly enjoyable. I have gained many skills and a lot of responsibility from my time at DCU. It has made me into a confident and determined person which I feel would help me if I was successful in getting a position at your company. I feel that I would be a valuable member to your team and that it would help to develop my skills and responsibilities further.

In October 2018 I sat four FE-1 Examinations; Law of Tort, Law of Contract, Real Property & Equity. I plan on sitting the remaining four examinations in the spring sitting.

Please find attached my Application Form and Curriculum Vitae. I would like to thank you for taking time to consider my application and look forward to hearing from you. I can be reached anytime on 085-7789082 or by email [rebecca.bolger8@mail.dcu.ie](mailto:rebecca.bolger8@mail.dcu.ie).

Yours sincerely,

Rebecca Bolger