

Ms Rebecca Duke,
Ashbrook Lodge,
Dromakeenan,
Roscrea,
Co. Tipperary.
E53 N798

ByrneWallace,
88 Harcourt Street,
Dublin 2,
D02 DK18.

Dear Sir/Madam,

My name is Rebecca Duke. I am a final year Bachelor of Business and Law student in UCD. I wish to apply for a position on the ByrneWallace Traineeship Programme.

ByrneWallace has a strong reputation which is very appealing to an ambitious student. I believe that ByrneWallace would be a great environment in which to further my professional development. I believe that training as a solicitor would be a challenging but rewarding path, whereby attention must be given to both the fine details and the wider business implications of actions. Through implementing the intricate personalised details of weddings at Cloughjordan House, a private country house wedding venue where I have worked part-time since 2017, I have developed an eye for detail which I believe would be advantageous in this area. Having had the opportunity to study both Business and Law in university as a dual degree, I also believe that pursuing a career as a solicitor would be an avenue where I could best utilise what I have learned across both of these disciplines. I possess a strong commercial awareness which has been enhanced through my study of Business and this would assist me in understanding the bigger picture behind transactions.

I am an ambitious and driven individual. I enjoy working as part of a team, having developed my teamwork and communication skills through being on a yearbook committee in secondary school, on a sub-committee of the Student Legal Service in UCD, a member of the team at Cloughjordan House and on the Banking and Financial Services Department team in AMOSS Solicitors. I like to push myself to achieve the best that I can, which I believe is shown in my obtaining the maximum of 625 points in the Leaving Certificate. I pay a lot of attention to detail, which again helped me to obtain 625 points.

Thank you for taking the time to review my application. Should you require any further information, feel free to contact me on 0879660714, or email me at rebeccad799@gmail.com. Thank you again for your consideration. I look forward to hearing from you.

Yours sincerely,

Rebecca Duke