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Dear Ms Onslow,

I have recently graduated from Dublin City University with a First Class Honours Bachelor of Civil Law Degree. I am applying for a position on your Trainee Development Programme. I have spent the last two summers completing internships in A&L Goodbody, Dillon Eustace and Beauchamps Solicitors. This experience has given me a clear insight into life in large commercial law firms. I learned the importance of working in team environments and the need to balance collegiality with a large degree of individual initiative. Having been entrusted with substantial client-active work, I understand that professional excellence is of the utmost importance in delivering outstanding service to clients.

Having met some of your firm's trainees, it is clear that the challenging and supportive environment and strong collegiate atmosphere make ByrneWallace an exceptional place in which to work. ByrneWallace's excellent Trainee Solicitor Programme affords its trainees the opportunity to work alongside expert lawyers with high-profile clients across a broad range of practice areas throughout their traineeship. It is for this reason that I want to work for ByrneWallace.

I have been awarded in both my first and second year of studying law for Best Academic Performance. I achieved this while balancing my academic commitments with a part-time job and my extra-curricular activities. In third year, I was selected as one of only two DCU students to participate in both the Chief Justice of Ireland's Summer Internship Programme and an internship at the Office of the Attorney General of Ireland. This was awarded in recognition of my record of academic excellence and substantial contribution to the School of Law and Government in DCU. I thrive when working in teams and was a member of DCU's first ever winning team in the Matheson National Moot Court Competition 2015. As ELSA DCU's Vice President for Academic Activities I worked with other DCU societies to hold social events and charity fundraisers. I also independently organised the society's annual trip abroad which involved a high level of responsibility. This allowed me to demonstrate my excellent communication, organisational and leadership skills by delivering a highly successful and enjoyable trip. I strive for excellence in all that I do and will bring the same approach to bear for ByrneWallace and its clients.

I look forward to hearing from you.

Yours sincerely,

Rebecca Moyles