Richard

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Byrne Wallace

87-88 Harcourt Street

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Dear Sir/Madam

My name is Richard Killeen and I am applying for a position in the Byrne Wallace trainee programme. I have recently graduated from University College Dublin with a BCL Law with Philosophy where I achieved a second class honorary degree. Since concluding my studies I have spent my time travelling and intend on sitting the FE1 examinations in two sittings during 2018. I have recently gained very beneficial experience during my legal internships which has inspired me to apply to Byrne Wallace. Whilst working in McEvoy Partners and more recently A&L Goodbody I have gained an insight into the nature of corporate law. Whilst my professional development certainly has a long way to go I believe I learned a lot during my brief time working in the industry and I am now hungry to have a career in a large commercial law firm. As one of Ireland’s leading firms I believe Byrne Wallace would be the ideal place to train and begin this career.

A traineeship in Byrne Wallace would involve working in an exciting and fast paced environment which would allow me to combine my studies with my interest in business. Furthermore, the ever-changing nature of the industry means that a trainee at Byrne Wallace is always involved in an innovative and exciting variety of work. I am particularly drawn to Byrne Wallace for a number of reasons. Firstly, the firm places emphasis on collaboration. As someone who excels in a team I believe this would make me a perfect fit for the ethos of the firm. As well as this, the open-door policy the trainees speak highly of would be the ideal environment for my professional development. As someone who has always had an interest in charitable work I am also drawn to Byrne Wallace’s impressive corporate responsibility work and its dedication to the HOPE foundation. Most importantly Byrne Wallace would offer training and experience that is second to none by allowing a trainee to engage with not only high profile but some of the industry’s most expert professionals. It is for these reasons that I am applying to Byrne Wallace.

I believe my experience in both the legal and the hospitality sector, as well as skills I have developed from extra-curricular activities make me a suitable candidate for a place in the Byrne Wallace trainee programme. Having played rugby for over 10 years, I have a lot experience working within a team orientated environment. Working within a corporate law firm requires a team effort from all involved within the firm and I believe my experience would enable me to thrive in this team orientated environment. Furthermore, I have gained valuable experience in leading a team not just in sports but in a professional context as I have recently been promoted to a supervisor position in the Bord Gais Energy Theatre’s Circle Club. The Bord Gais Energy Theatre is highly regarded for its customer service and as a member of its staff I am expected to maintain this high standard. Working in such an environment has contributed to the development of my interpersonal skills which are crucial when conversing with members of the public on a daily basis. Working as part of the Circle Club’s administration team I have been able to hone important organisational skills which I had already partially developed whilst organising multiple class trips as my UCD courses class rep. I believe my experiences, both professional and extra-curricular, have allowed me to develop some of the important traits and skills that make me a viable candidate for a traineeship in Byrne Wallace.

Thank you for taking the time to read my application, I look forward to hearing from you.

Yours Faithfully

Richard Killeen