

Dear HR manager,

I would like to apply for the position of trainee solicitor at your firm Byrne Wallace. I am a final year Master of Common Law student at U.C.D. with a wide range of professional and academic experiences. I am hard-working, commercially aware and ambitious; I believe that I would be a great asset to your firm.

What attracts me to Byrne Wallace above all other firms is its strong growing market position and its wide range of practice areas. Though I am interested in all areas of commercial law, Byrne Wallace's involvement with the areas of EU competition law and Property law are particularly appealing to me. My intention is to pursue a career within these sectors and pass the F.E.-1 exams following the acquisition of some professional experience. I believe that experience at your firm would be invaluable in pursuit of this.

As listed on my C.V. I have worked in a legal environment for a number of months and am therefore familiar with many of the technical skills needed for a career in law. I am very keen to expand on this experience and learn new skills which relate directly to the field commercial law. In previous roles I have drafted documents in a range of practice areas, I have contacted and updated clients on many issues and interests along with a number of other similar duties. In all of these positions I have consistently excelled.

In my many non-legal roles I have gained valuable experience and soft skills. Having worked for many years in very client focused industries I have developed excellent people skills. I have worked internationally and through this have learned to communicate with a variety of people of different cultural backgrounds. In all of these positions I have also developed exceptional teamwork skills; despite being very self-driven I feel just as comfortable collaborating as working on my own. In my view, I most excel in a fast-paced and results driven environment, I believe that Philip Lee is such an environment.

I would appreciate the opportunity to discuss my application further in person.

Thank you for your consideration.

Yours faithfully,  
Robert Justin McDonnell  
Master of Common Law student, U.C.D.