Anvil House,

Forge Road,

Enniskerry,

Co. Wicklow

Byrne Wallace,

87-88 Harcourt Street

Dublin 2.

February 23 2016.

Dear Ms McLoughlin,

I am writing to you to apply for the opportunity to participate in your internship programme. I am currently a 4th year BCL student at University College Dublin, expecting to complete my studies with a 2:1 degree. I have enclosed a copy of my C.V. for your attention.

My desire to apply to your summer internship emanates from a long-standing desire to pursue a career in a commercial law firm, which was first initiated during a transition year work placement at Ivor Fitzpatrick. I believe that I could add value to Byrne Wallace as I am an enthusiastic student with an unrelenting work ethic, which is complimented by my attention to detail.

An internship at a leading residential real estate firm; Relic Homes, helped me to develop my attention to detail where the nature of the small team ensured that I was given a breadth of responsibilities. I was delegated an array of tasks ranging from drafting tenancy agreements to organising client meetings, where I took minutes whilst being exposed to multi million pound transactions. I believe working in such a committed, client-orientated team proved to be a platform for vastly broadening my professional development skills. I am confident that I can apply my skillset to any project at hand.

I also possess excellent inter-personal and client management skills which were amplified via my part-time job at the five-star Powerscourt Hotel. Consistently providing quality service irrespective of the nature of the work being undertaken, was pivotal. I thrive in a team environment whilst simultaneously retaining the ability to excel when working independently. My acute ability to provide excellent client service was evidenced on trip advisor, where a plethora of reviews by patrons explicitly noted my polite, and professional demeanour. This is merely one illustration of the diligence illuminated throughout my employment.

Having researched your firm, I have a desire to collaborate with leaders at the forefront of their industries in order to solve complex legal issues and devise practical and innovative solutions as part of a mutually supported team. I would relish an opportunity to gain insight into extremely high-end cases. Ample illustration of this is the efficacy Byrne Wallace procured in advising Cosmo Pharmaceuticals on Irish aspects of its proposed $2.7bn merger with Salix Pharmaceuticals.

I also have a keen interest in technology law and was captivated by the firm’s dominant position within the Venture Capital investment markets, as explicated in the IVCA report 2015. Exposure to teams with such robust industry knowledge would only serve to strengthen my own legal experience.

Ultimately, my desire to apply for an Internship at Byrne Wallace derives from the quality of legal expertise that the firm provides and its reputation in the Irish legal market. The firm is home to some of Irelands leading solicitors, thus I cannot quantify how invaluable working in such a prolific environment would prove to be. I believe that my aforementioned skillset in conjunction with my appetite to learn would provide me with the necessary attributes to prove to be a valuable addition to your firm.

I would like to take the opportunity to thank you, Byrne Wallace for taking the time to consider my application.

I am available at any time should you wish to discuss my application any further.

Yours Sincerely,

Roisin Smythe.