20 Doctor Mannix Road,

Saltlhill,

Co. Galway

Dear Sir/Madam,

I am writing to you to express and outline my suitability as an ideal candidate for a position in your traineeship programme with ByrneWallace Solicitors. I am currently completing an LLM in International and Comparative Disability Law and Policy in the National University of Ireland, Galway having completed a Bachelor of Civil Law (International) Degree.

I have demonstrated a high level of self-motivation and a steady rate of academic progression throughout my university career, having achieved an upper-tier 2.1 with aspirations of sustaining this progression by attaining a first-class honour in my master’s next September. I was selected based on academic merit to travel to the RijksUniversiteit, Groningen as part of a highly competitive exchange programme. This experience gave me a great insight in to International Law and Human Rights.

While a traineeship at ByrneWallace would allow me to put my fascination with Medical Law in to practise professionally, it’s broad education approach for trainees would also allow me to extend my knowledge in other areas of interest such as Dispute Resolution, Employment Law and Banking Law.

I am confident that I could provide a significant contribution to your office, allowing myself to progress professionally and personally.

Throughout my time as a legal assistant with Carpenter-Bell, a local Solicitor’s firm, I greatly enhanced my communication skills- both written and oral. I illustrated an ability to work as part of a team, a core value of ByrneWallace. I possess confident, professional inter-personal skills and have an excellent manner with colleagues and customers alike. Further, my experience as a research and legal assistant with the Centre for Disability Law in NUIG exposed me to the personable side of law and the work Solicitors can do to promote the rights of those less able. It has shown me the importance of preserving good relationships with clients, to maintain an open dialogue, within a trusting and secure environment.

My sporting success has taught me the importance of teamwork, dedication, resilience, focus and leadership, all skills that are directly transferrable to work in a law firm. Particularly within a firm such as ByrneWallace, where interns work together, alongside qualified solicitors in a team-based environment.

I know that my inter-personal skills, positive disposition and adaptable nature aids my cause, as I will be comfortable in such a highly demanding environment due to my sociability and desire to perform to the best of my abilities.

My previous legal experience, practical training and strong academics will enable me to make a valuable contribution to your office. I have attached a resume, and I would be happy to forward my first semester transcript once it is available in February.

Thank you for your consideration and I look forward to hearing from you.

Yours sincerely,

Rory Knight