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25/02/2016

To: ByrneWallace,

87-88 Harcourt Street,

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# Subject: Summer Internship

Dear Sir/ Madam,

My name is Rosalyn English and I wish to apply for the Summer Internship in ByrneWallace. I am in the third year of the four year Business and Law degree in University College Dublin. My CV has been uploaded with the online application, but I would now I would l like to take the opportunity to explain why I would like to intern in ByrneWallace.

My course, as the name suggests, comprises of modules in both business and law. Both of these disciplines interest me greatly. However, so far in university I have enjoyed activities with slightly more of a legal bias – such as the Student Legal Service and competing in mooting and negotiation competitions. Having worked part-time in a busy restaurant for over 2 years and my previous summer experience with the insolvency practice of Anthony Joyce & Co, I am also interested in the business side. I am drawn to the fast-paced lifestyle and challenge of working in a commercial law firm, as well as the variety of work that falls under the commercial heading. I’m also attracted to the fact that the legal profession is becoming more of a global industry. With many companies expanding across the globe through mergers and acquisitions, opportunities for legal professionals to engage with international clients are growing. I think the area of commercial law will allow me to combine the two disciplines and believe I would benefit most from working at a leading firm in this area.

ByrneWallace, as a commercial law firm, is hugely relevant to my degree and a firm that I would love to experience working in. From my research, I know that the firm thrives off taking advantage of the capability of employees to deliver expert solutions to clients’ issues. I can assume from this that an intern going in to ByrneWallace would need to be prepared for a hands-on and active role. As someone who loves a challenge, being actively involved and having an opportunity to learn the specifics of life in ByrneWallace and then be able to put this into practice is exactly the type of internship I am interested in. Currently, I’m spending this semester in Université de Rouen as part of the Erasmus programme. For someone who has lived in Dublin their whole life, moving to a different country itself has proven challenging, but I have found that I have been more than capable so far in doing this. To add to this challenge, the majority of my modules here in Université de Rouen are taught through French. Although I enjoyed the subject during my time in secondary school, I have not studied the language at third level up until now.

I really appreciate the fact that ByrneWallace takes pride in using modern technology to maximise efficiency of serving their clients. From my experience in the service industry I have a great appreciation of how important it is to understand your client or customer and to communicate in the most appropriate way. I am a regular social media user and studying away from home this semester and keeping in touch with friends and family has enhanced my digital communication skills.

I think the experience of interning at ByrneWallace, a highly reputable commercial law firm, would greatly add to my understanding of the opportunities for legal professionals and I would be honoured to be considered for the programme this summer.

Yours Sincerely,

Rosalyn English