

Rowan Kelleher

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Byrne Wallace
88 Harcourt Street, Saint Kevins
Dublin, D02 DK18

Dear Sir/Madam:

I am a Bachelor of Civil Law student at University College Dublin. I am writing to apply for a summer internship with Byrne Wallace. My ambition is to become a solicitor for a commercial law firm with an esteemed reputation and one that values close relationships with its clients. Byrne Wallace embodies these ideals. As one of Ireland's top law firms in the Legal 500 and leading the 'Banking and Finance Sector', I am keenly interested in participating in the internship programme.

This year I was chosen by the Law School to serve on the UCD Law Review as a member of the Editorial Board. My work has involved reviewing submission articles for the publication on a wide range of legal areas from international jurisdictions (e.g. USA, Australia). Grappling with complex legal issues, evaluating arguments and defending articles that I believe suitable for peer review, has been an excellent opportunity for me to develop my communication skills and stretch myself intellectually, especially as the most junior member on the Board alongside 4th year, PhD and Masters students.

In addition, I was selected by my peers as Coordinator of the 'Student Legal Convention' - the only student-run legal Convention in Ireland. As overall organiser of the event, I have had the chance to develop superb organisational and problem solving skills. From drafting the proposal and pitching it to sponsors, A&L Goodbody, to orchestrating a marketing campaign and reaching out to prospective speakers. Responding and implementing our sponsors' suggestions has also familiarised me with professional work culture. By assuming this responsibility I have cultivated qualities of practical judgment and organisation which are important as a commercial law solicitor and align with what Byrne Wallace expects in its employees.

Teamwork is another skill that my job as a waiter at Osta Café has instilled in me. As a busy town centre premises, it was imperative we worked as a team to deliver an efficient service. We took turns teaching new employees tasks to ensure everyone contributed regardless of experience. My commercial awareness also grew from this role. Through observation I learnt how the business' USP of locally sourced and organic produce, combined with a focus on superior customer service, generated repeat custom and guaranteed a consistent revenue stream.

Essential to being a solicitor is attention to detail and writing ability which I have a thorough competency in. I have been published in the 'College Tribune' student newspaper and the Student Legal Service Law Publication. This has honed my ability to parse details and communicate ideas succinctly while meeting deadlines. I would endeavour to bring these skills to an internship at Byrne Wallace and contribute to the firm's esteemed reputation.

Thank you for considering my application and I look forward to hearing from you soon.

Sincerely,

Rowan Kelleher