33 Avoca Road,

 Blackrock,

 Co. Dublin.

12th February 2020

Byrne Wallace Solicitors,

88 Harcourt Street,

Dublin 2.

Dear Sir/Madam,

I wish to apply for a place on Byrne Wallace Internship Programme for July 2020. I am a third year student studying Social Science in University College Dublin (UCD) and I am currently completing my academic year abroad in University of Connecticut (UCONN).

I have always had a keen interest in the area of law and so the opportunity to work within one of Ireland’s largest law firms greatly excites me. I have attended Court from a young age many times with my uncle who is Senior Counsel and have fallen in love with the area.

Although I am not currently completing a law degree I believe the modules I have chosen within my degree and my degree itself have equipped me with a solid foundation to embark on a career in the legal profession.

From researching your firm I understand your focus is to protect, support and benefit your clients, which are values I share and admire and which I foresee as being important values to me as I advance in my career.

I know that I have the transferable skills required for this role as I am confident, a positive team player and hold exceptional people skills. Although primarily a business, the legal profession is centred around dealing with people and I believe to succeed in a career in law communication skills are extremely important.

Having worked for three years as a volunteer for the Dublin Diocesan Pilgrimage to Lourdes, together with my experience working within the hospitality industry, I have gained important interpersonal skills which have given me the confidence and abilities necessary to deal with a variety of different people and different situations. I am also hardworking, determined and embrace challenges.

I am motivated and have been inspired in particular by the progress women have made in the legal profession which in turn has added to my strong desire/determination to develop a career within it.

I am passionate about a career in an area which helps others and I believe that an internship with Byrne Wallace would provide me with an invaluable opportunity to expand my knowledge and develop skills by gaining an insight into working within one of the leading legal firms in Ireland.

I would welcome the opportunity to discuss the position further and to demonstrate my skills at interview.

Sincerely,

Ruth Anderson.