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ByrneWallace Summer Internship Recruitment Team   
88 Harcourt St,   
Dublin 2

Re: ByrneWallace Summer Internship Programme

Dear Sir/Madam,

I am writing in relation to the Summer Internship Programme which I had come across on your website. I am interested in obtaining a position in the programme with the intention of gaining legal experience between the period of my graduation and commencing the FE-1 exams and using it to realise practise areas in which I can specialise. As a double major student in business as well as law, ByrneWallace’s prolific corporate department would provide me an opportunity to apply my business strategy and risk management know-how in a legal context. Not only that but the firm’s lauded excellence on its client-focused approach and advisory intensive nature appeals to my interpersonal disposition.

Throughout my college and work experiences, I have accumulated skills enabling me to contribute and add value to the firm. I am a keen moot court participant which involves intensive research on case law, preparing legal written submissions, and advocacy. Mooting has allowed me to appreciate the dynamics of a solicitor’s tasks such as the drafting of pleadings, being detail-oriented and using critical thinking in order to present the best solutions for a client. My role as the Moot Court Convenor for the Maynooth University Law Society has taught me time management, organisation and adaptability which are essential in a work environment which deals with meeting deadlines and working efficiently under pressure. Working in retail such as Lush, where being customer-oriented is my focal role, has benefitted me in that I am able to gauge the type of customer I have, which approach should best be used, build a rapport and establish their needs. From there, I am able to provide a tailored and high standard shopping experience, a skill highly transferrable in legal advisory.

Further details of my achievements are outlined within my CV and LinkedIn page. I hope you would find me to be a suitable fit for the programme and I look forward to knowing how I could be of benefit to the firm.

Yours faithfully,

Ruzzelyn Maurie Caniel