Sallyann McCoy,

Dael Lodge,

3 Taney Park,

Dundrum,

Dublin 14.

20 October 2017.

Byrne Wallace,

88 Harcourt Street,

Dublin 2.

**Trainee Solicitor Programme**

Dear Sir/Madam,

My name is Sallyann McCoy and I would like to apply for your trainee solicitor programme as advertised on the UCD Law Careers page. This September, I completed a Masters in Common Law in UCD and was awarded with a 2.1. For my undergraduate degree, I studied Social Science in UCD and specialised in the Crime and Social Order. I was also awarded a 2.1 when I graduated in 2015. This October I sat 4 FE1 exams, pending the results, I would hope to sit my final 4 this March.

I would like to pursue a traineeship with Byrne Wallace because of the vast areas of law that you cover in your firm. A career that enables me to help people is something that I have always wanted. My background in Social Science would be of benefit to the firm especially in the areas of Child Care Law, Health and Social Care and Family Law. The diverse fields and the opportunity to work with the lawyers of Byrne Wallace would ensure that the training I receive is of the highest standard.

I gained experience working in a law firm as an intern for 3 months during the summer of 2016. This experience was interesting and informative as a law student as it gave me an insight into the practical side of law and gave me an opportunity to attain the basics of working in a law firm which I could apply and adapt to any area in Byrne Wallace. I have over 4 years’ experience in sales and customer service with two reputable companies, Calvin Klein and Argos, this has strengthened my people skills and enabled me to work successfully with a team.

I consider my experience and qualifications to be suitable for your firm and my enthusiasm is such that I would be determined to succeed in Byrne Wallace. I am available for an interview at any time and look forward to hearing from you.

Yours sincerely,

Sallyann McCoy.