Sarah Burns,

 101 Moyville,

 Rathfarnham,

 Dublin 16

Ms Sinead Fox,

ByrneWallace,

87-88 Harcourt Street,

Dublin 2,

Ireland

Dear Ms Fox,

I am writing to express my interest in applying for the ByrneWallace Summer Internship Programme. ByrneWallace is one of the most well-respected corporate law firms in Ireland and so I would love the opportunity to gain valuable experience in such a successful firm. Having read the description of the internship programme on your website it appears that ByrneWallace offers all interns the opportunity to gain first hand experience of the duties and responsibilities of a solicitor. This would be an invaluable opportunity during my study of law. Corporate law is a diverse area of law that is constantly changing. This is hugely appealing to me as it demands that you constantly have to challenge yourself to keep up to date with new trends and techniques.

I am confident that I have the skills necessary for the internship programme. I am hard-working, enthusiastic and love working as a member of a team. I hope that you will consider me for the position and I look forward to hearing from you in the future.

Kind Regards,

Sarah Burns