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Byrne Wallace,  
88 Harcourt Street,  
Dublin 2.

10 February 2018

Ref: Summer Internship Programme

Dear Sir/Madam,

I am writing to express my interest in your 2018 training programme, which is currently posted, on your website.

In May, I will complete my Law degree in University College Cork. During my studies, I opted for modules relating to Banking Financial Services, Information Technology and Employment Law, which I know, are areas your firm practices. As you will see from my CV, my work experience is largely customer service based, however, these previous roles have provided me with a wealth of transferrable skills that can be applied to any role.

Byrne Wallace is of particular interest to me due to your long-standing expertise and strong reputation. I enjoy challenges and have always found problem solving to be very satisfying. In studying law, I have found something I have a deep passion in and I am absolutely sure that this profession is the one for me.

I would welcome the opportunity to discuss your Intern Programme further as well as my own background in more detail.

I appreciate the time you have taken to review my application.

Yours Sincerely,

Sarah Butler