58 The Glen

Boden Park

Rathfarnham

Dublin 16

ByrneWallace

88 Harcourt St

Saint Kevin’s

Dublin 2

*24th February 2020.*

Dear Sir/Madam,

I would like to apply for the Summer Internship at ByrneWallace. I am a law graduate with a 2.1 Honours degree from UCD and am currently an FE-1 Candidate. To date I have sat 7 FE-1 Examinations and have secured passes in 6. I intend to sit and complete my final two exams in the March 2020 sitting. Additionally I am planning to undertake a Diploma in Construction law due to commence this April.

ByrneWallace has an exceptional reputation as one of the top, full service corporate law firm in Ireland. The firm prides itself in offering a top class legal service to their clients, advising over a broad range of specialist legal issues with the help of its top class professional associates and partners. ByrneWallace is also a member of the international law firm network group ALFA International with a strong EU wide and further international focus to their work. This is something that truly appeals to me, as it compliments and echoes my interests during my time studying at UCD.

The strong sense of employee welfare is something that really stands out to me at ByrneWallace. The emphasis placed on the supportive culture of the firm is extremely attractive to me as an aspiring intern, eager to learn and grow in a nurturing environment. I feel that I have a great deal to offer to your firm. I am an avid reader and researchers and posses a love of learning. I am an effective communicator, an academically high achiever and a detail-orientated individual. I feel that from my past work experience within the hospitality sector and through some of my voluntary work with FLAC that I have experience working in client facing situations. In a career as a legal professional you are presented with client facing experiences from the get go. The ability to think on your feet and maintain a positive and respectful attitude is imperative for a solicitor.

During my time in UCD, I became involved with the Students Union. From there I leaned the importance of being part of a unified and collaborative team. I have tried to maintain an involvement in extra curricular activities throughout my life and it is something that I really enjoy. I feel that I am the kind of person who can get along with anyone and thrives in-group activities. Having had the opportunity to be a Class Representative for my law group and to sit on the Academic Council, a conglomerate of UCDSU during my final two years of University is something I look back at with fondness. I feel as though I am a positive, hard-working individual and would be an asset to any team.

I believe that I am a candidate with the ambition and disposition to become a top class lawyer. I believe that an opportunity to intern in a firm like ByrneWallace would be an excellent opportunity for me to prove myself as such. I hope that you carefully consider my application and recognise my passion and interest in the industry.

Yours sincerely,

Sarah Flanagan.