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Dear Graduate Recruitment team,

I wish to apply for the Byrne Wallace graduate programme. The programme has attracted my attention following a careers presentation at my university. I was hugely impressed by the energy, opportunity and culture within Byrne Wallace, which mirrors exactly what I am looking for as a graduate.

As a hard-working law student, I graduated from Trinity College Dublin with a 2.1 honours degree. I have a very strong academic record having performed extremely well in the Leaving Certificate. I was subsequently awarded the Annie Anderson Memorial Prize upon entry into Trinity. My steady academic background coupled with my involvement in the Trinity Student Managed Fund and the Young Social Innovators has provided me with a strong analytical side to my thinking. At Byrne Wallace you embrace social change and value gender equality, which is evident in your training and development programmes. I travelled to Ghana in May 2011 as part of my Young Social Innovator's project on sustainable development and international partnerships. We raised money and invested it in the development of a creche to aid working mothers and protect children from harsh working environments. Byrne Wallace's support of projects such as 'Building Equality' and their policy of social and gender equality is of significant interest to me.

My work experience has given me some of the skills that I will need to be effective in a graduate role. The experience that I gained whilst completing a summer internship with JP Morgan means that I have had experienced working under pressure in a team environment, while also being personally responsible for project outcomes, something a graduate role with Byrne Wallace requires. In addition, I have worked in one of Ireland's largest marketing firms, which has given me the communication skills and customer focus necessary for success in the legal sector. Of course, the opportunity to work as a graduate with Byrne Wallace would strengthen these skills, whilst bringing out new ones. In my representative sporting career, I have shown myself to be a strong team player and leader, with the drive and commitment to succeed. A drive and commitment I now want to extend to my career.

I have always been an ambitious person and I have a thirst for knowledge, for this reason I believe I would be a valuable member of the Byrne Wallace graduate programme. I can guarantee that if given the opportunity to work in as prestigious a firm as Byrne Wallace, I would not disappoint. I want to be a part of the Byrne Wallace culture and I want to learn from the very best as it will undoubtedly provide me with the best learning opportunity.

As I hope you can sense, I am very keen to pursue the graduate programme with Byrne Wallace and I very much look forward to hearing from you. I have enclosed my cv for your attention.

Yours Sincerely,

Sarah Long