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18th October 2020

Ciara Loftus
Human Resources Manager,
ByrneWallace,
88 Harcourt Street,
Dublin 2.

Dear Ms Loftus,

Trainee Solicitor Programme

My name is Sarah McGee. I am writing to you to apply for a position on the trainee solicitor programme as advertised on the ByrneWallace website. I am in my final year of Law with Social Justice at University College Dublin, and expect to complete my studies in May 2021 with a 1:1 honours degree. I enclose a copy of my CV for your attention.

While I have studied a wide range of law modules for my degree, I am particularly interested in the areas of technology, data protection, and intellectual property law. I was selected for the London Corporate and Commercial Law Study Trip in 2019 arranged by the UCD Careers Network. This is designed to give students an insight into both the qualifying process and working life of corporate solicitors in the United Kingdom. As a result, I found a significant overlap between career opportunities in commercial law firms and the areas of law of particular interest to me.

As one of Ireland's leading law firms, a traineeship with ByrneWallace represents a unique opportunity for me to further develop my interest and gain practical experience of commercial legal practice in these areas. I believe this would allow me to gain valuable insight into the preparation of such cases for a range of clients.

I have experience as an intern, having worked with A&L Goodbody and KPMG's In-House Legal department. This has allowed me to gain a realistic insight into the working life of a corporate solicitor. Additionally, I worked as an intern in the property department in Smith Foy and Partners during the summer of 2019. My main tasks were cross checking Schedules of Documents and assisting with compiling closing documents for sales.

I was appointed as Editor-in-Chief of the UCD Student Legal Service Law Journal 2020. This role required me to research many areas of law and provide guidance and

critical direction to contributors. This strengthened my ability to work within a team and allowed me to enhance my organisational and leadership skills.

I am actively involved in extra-curricular activities. I work as a student ambassador on campus, giving tour guides to prospective students and telling them about my experiences in UCD. I am also a member of the UCD Philharmonic Choir and UCD Tennis Club.

I hope I have demonstrated my interest and enthusiasm for the trainee solicitor programme with ByrneWallace. I can assure you I would work diligently to complete all tasks entrusted to me. I am available for interview at your convenience.

I look forward to hearing from you.

Yours sincerely,

Sarah McGee

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