Dear Sir/Madam,

I wish to apply for a Trainee Solicitor contract at Byrne Wallace as I believe that, not only would there be a lot for me to learn in such an environment, but that I would be an ideal candidate for this role.

I completed my LLB in 2016 and since then have been actively pursuing a career in law by building up my legal skills. I was a tutor at the NUIG School of Law for a full academic year between 2016-2017 and, as of April 2018, I have been working as a Judicial Assistant in the High Court. This position continues to provide me with the invaluable experience of being able to witness how the law works in practice in advance of receiving formal training, and I am gaining such from a very unique perspective. In this role I have significant exposure into the court process as I attend court on a regular basis as well as conduct legal research for various projects on behalf of the Judge to whom I have been assigned. This current role requires the performance of a multitude of tasks, which has allowed me to become increasingly dynamic by enhancing and expanding the skills that I bring to the workplace. Though it can at times be a demanding and fast-paced work environment, I am not afraid of hard-work; I enjoy a challenge in the workplace and often thrive in such a setting.

I am an organised individual who pays great attention to detail in the performance of my work. I possess a strong work ethic, possessing a desire to continue to improve my skills for both my own personal development and additionally to suit the needs of my employers. My varied work experience coupled with my academic achievements demonstrates that I am an intelligent, diligent, and passionate individual who is capable of taking initiative to achieve goals. I will always ensure that I do my utmost to complete a task to a high standard. I also obtain satisfaction from knowing that I have performed a task to the best of my ability. I have excellent verbal and written communication skills, and also have experience working as part of a team.

I believe that your firm would be a good fit for my continued development, if I were to be afforded such an opportunity. I hope that you will strongly consider my application during your recruitment process.

Sarah Smyth