56 Dangan Park

Kimmage Road West

Dublin 12

Ms Beth Onslow

HR Administrator

Byrne Wallace

88 Harcourt Street

Dublin 2

19 October 2016

**Re: Trainee Solicitor Programme Application**

Dear Ms Onslow

I am writing to apply to the Byrne Wallace Trainee Solicitor Programme to commence in 2018.

I have recently completed the LLM in General Law at University College Dublin and was awarded a 2:1 overall grade (GPA 3.6). Prior to this, I obtained a Bachelor of Civil Law from Dublin City University and graduated with a 2:1 degree. I will sit the FE1 exams in March and September 2017.

I am applying to the Byrne Wallace Trainee Solicitor Programme due to the opportunity it would provide me to work with and learn from some of the best lawyers in the country. I have a keen interest in employment law, having previously worked as an intern in Ibec, and the firm’s ranking as a Tier 1 Employment Law firm and its selection as Employment Team of the Year in 2015 demonstrates its excellence in this area. The firm’s wide range of expertise and its access to both public and private sector clients would provide me with a well-rounded training experience.

Byrne Wallace’s commitment to its clients, as evidenced by its receipt of the ISO 27001 standard and its award at the Client Choice Awards 2016, sets it apart from its peers and makes it an attractive potential employer. The CSR ventures undertaken by the firm show that the firm is committed to engaging with and improving its community. This is an area I am passionate about having been a member of the St Vincent de Paul society in school. Among the events I was involved in were a weekly soup run in Dublin’s city centre and an annual Christmas party for local children. In addition to this, I cycled over 400km on the Camino de Santiago pilgrimage to raise funds for the Belvedere Youth Club and I have taken part in the Belvedere College Annual Sleepout for the past five years as both a student and past-pupil.

I believe I would be a suitable candidate for this position as I am hard-working and dedicated, as evidenced by my strong academic record. I have strong interpersonal skills, developed through previous customer facing roles as a sales assistant and a sales promoter. Through my internships at the Attorney General’s Office and Ibec, I have improved my time management, organisational and problem-solving skills, which are essential to the role of a trainee. I work well in teams and have excellent leadership skills, as demonstrated by my roles as school prefect and football team captain. I believe that these traits make me a suitable candidate for the Programme.

I hope that you will consider my application.

Yours sincerely

Sean Forsyth