3 Granville road,

Cabinteely,

Co. Dublin 18.

88 Harcourt Street,

Dublin 2,   
Ireland.

Dear Sirs,

My name is Seán Dowling and I am a third year Business and Law student in University College Dublin. I would like to apply for a position in Byrne Wallace’s Summer Internship Programme 2017. If I were to be so fortunate, I would take the utmost advantage from this unique opportunity to work with what I consider to be, quite simply, the leading law firm in Ireland.

I am aware of the extremely talented and experienced workforce you have in your firm, and together with your abundance of resources, I believe that this encouraging environment would allow me to take the next step forward to becoming an excellent lawyer and a better person, building on the skills which I have learned both in the classroom and at previous law firms.

I am a determinied, intuitive and immensely abitious student with a Second Class Honours, who will stop at nothing to achieve my dream of working with your firm. My past work experience has shown that I work well in a team, and that I possess the appropriate attitude in order to manage and satisfy clients. Moreover, I have also been given increasing responsibility to manage and to lead, as shown by being appointed class representative this year in college. I believe that my work in the legal field to date has endowed me with a number of skills. I am fully aware that Byrne Wallace prides itself in selecting applicants who will be the future of the firm. I strongly believe that if offered a position, I would be able to bring with me the flexible attributes which the firm is seeking, such as determination, individualism, keeping an open mind, and ultimately someone who is essentially a vital asset to the firm.

The close professional relationships, which clearly exist in the firm, illustrate a welcoming workplace which aims to teach and assist its employees to adapt to the hard-working environment. I would love to be apart of this experience. Another irrefutable reason for my desire to work in your firm is your understanding of your clients and the firm’s involvement in their success. My passion for law stems from interesting cases, such as the firm’s involvement in the landmark Supreme Court decision Child & Family Agency v OA.

I would relish the opportunity to tell people that I am gaining invaluable experience in Byrne Wallace and gathering the necessary tools to prepare myself for a rewarding career. For me, this is the next step on my path to fulfilling my professional aspirations. I am ready to put as much into this Internship as I would love to receive from it.

I extend many thanks in advance for taking the time to consider my application and greatly look forward to hearing from you.

Yours sincerely,

*Seán Dowling*