

Dear Sir/Madam

I am writing to apply for the Trainee Solicitor position at Byrne Wallace. With my comprehensive legal background and demonstrated commitment to excellence, I am confident in my ability to contribute to the success of your firm as a valuable member of your legal team.

Having gained over three years of experience as a paralegal, including a year at Arthur Cox in the capital markets department, I possess a strong foundation in the legal field and a deep understanding of various practice areas. Additionally, my current position as a Paralegal at Brightflag has further honed my skills in contract management, legal research, and data analysis, enabling me to approach legal matters with a meticulous and analytical mindset.

During my tenure at Brightflag, I had the privilege of assuming the responsibility of running the legal function for a year while the Director of Legal was on maternity leave. This invaluable experience allowed me to enhance my leadership and management skills while gaining a deeper understanding of the legal operations of a growing tech company. I successfully oversaw the legal team, managed contracts, and ensured compliance with relevant laws and regulations, all while maintaining a high standard of work.

Moreover, my experience at Arthur Cox provided me with exposure to capital markets, where I conducted extensive legal research, drafted various legal documents, managed corporate filings, and handled the listing process on the Vienna Stock Exchange. Working under tight deadlines and managing multiple priorities effectively, I consistently delivered exceptional support to attorneys and demonstrated my ability to thrive in a fast-paced environment.

I hold a Postgraduate Diploma in Corporate Law and Governance from the Law Society of Ireland, complemented by my successful completion of FE-1 Preparatory Courses in 8 FE-1 subjects. Additionally, I obtained a BA in History & Geography from the National University of Ireland Galway, which has equipped me with a strong foundation in critical thinking and analytical skills that are vital in the legal profession.

Beyond my professional achievements, I am an avid surfer and have proudly represented the NUIG surfing team at the intervarsity championships. My passion for sports has instilled in me a competitive spirit, resilience, and teamwork, qualities that I bring to every aspect of my life, including my legal career.

I am eager to embark on the next phase of my legal journey as a Trainee Solicitor at Byrne Wallace, known for its excellence in the field. I am confident that my experience, skills, and dedication make me an ideal candidate for this position. I would welcome the opportunity to discuss in person how my qualifications align with the needs of your firm.

Thank you for considering my application. I have attached my resume for your review, and I look forward to the possibility of contributing to the success of your firm as a Trainee Solicitor.

Yours sincerely,

Shane Daly