

Dear Sir/Madam

I wish to apply for a summer internship position this summer at Byrne Wallace.

I attended Gonzaga College for secondary school and I am currently in my final year of a joint Bachelor of Arts degree in UCD, majoring in Sociology and Politics.

Previously, I have worked in part-time as a sales assistant and supervisor for Applegreen and Marks & Spencers in Dublin, and Urban Fare in Vancouver for a summer. I am Garda Vetted and am currently working in an afterschool childcare centre in our community centre in Mount Merrion whilst completing my degree.

I'm a self-starter and collaborative in my working style. When given a task, I do not shy away from thinking critically about how to tackle it to the best of my abilities, but I don't hesitate to ask for guidance when I need it.

I have plenty of experience working in a team from all of my previous positions in retail. I also have very good people skills, having dealt frequently with customer demands and queries.

I believe that the outlook of Byrne Wallace offers an excellent opportunity for me, as I am looking to get a direct experience of what it is like to work in a leading law firm such as yours. To get my first taste of working in a law firm from one as accomplished and as driven as Byrne Wallace would be incredibly helpful in my pursuit of a law career.

I enclose my CV, including my contact details, and I very much look forward to hearing from you.

Yours sincerely,

Shane Dempsey