

Shane Doyle

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Ms Ciara Loftus
HR Manager
ByrneWallace LLP
88 Harcourt Street,
Dublin 2,
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Application for the Position of Trainee Solicitor on the Traineeship Programme (Dublin) -
ByrneWallace LLP

Dear Ms Loftus,

This letter is to express my interest in the Traineeship Programme at ByrneWallace. I have recently graduated from the Masters in Common Law (MCL) programme in UCD and I want to develop my career as a future solicitor, beginning with a traineeship at ByrneWallace. I believe that my experience working within the legal recruitment and retail industries, alongside the knowledge I have gained from both my undergraduate and postgraduate studies and providing free legal information as part of the UCD Student Legal Service, would make me an excellent addition to the firm and the programme.

I have been fortunate enough to have the chance to speak to trainees at ByrneWallace over the past few years, who have all highly recommended the firm to me. Through speaking to them, it is clear to me that ByrneWallace is a firm that facilitates a collaborative, supportive and friendly work environment which allows its trainees to reach their full potential. Additionally, my time working within legal recruitment has shown me that ByrneWallace stands at the forefront of the Irish legal market in many areas and it would be an amazing opportunity to learn from the firm's expert teams.

The core value of ByrneWallace as a leading domestic law firm is to be client-focused. Working in a busy retail environment for over three years and providing excellent customer service to thousands of customers each day has prepared me for the pressures of fast-paced work environments with a customer/client focused approach. In addition, as a Legal Recruitment Resourcer, I have had the opportunity to gain invaluable corporate skills in networking, negotiation and communication to ensure continued business development. I screen thousands of candidates each day which requires exceptional attention to detail so that I may fulfil client expectations of candidates for legal roles. Therefore, I believe I would make an excellent trainee solicitor for ByrneWallace and I hope to develop my career with the firm.

Thank you very much for your time and consideration, I look forward to hearing from you.

Sincerely,

Shane Doyle