

Shane Gubbins,
31 Saint Edmunds Grove,
Saint Edmunds,
Lucan,
Co. Dublin.

Emily Murray, HR Generalist
ByrneWallace
88 Harcourt Street,
Dublin 2

26/09/2019

Re: Trainee Solicitor Programme

Dear Ms Murray,

I am delighted to attach my CV for the above position as advertised on ByrneWallace's website. I am applying for this role as I feel I can bring the following relevant experience to ByrneWallace:

- I have experience working in a fast paced, dynamic commercial setting;
- Excellent research skills obtained through completing two degrees in four years.
- Strong analytical writing skills.
- The ability to work to a high standard under pressure either on my own or as part of a team. Superb communication and interpersonal skills.
- Proficiency in Office, Excel and other platforms.

I possess nearly a one and a half years experience as a Legal Assistant in a fund administrators.

The ByrneWallace Trainee Programme appeals to me because it offers trainee solicitors a wide-range of practice areas in which to complete their rotations, with the opportunity to work on projects with dedicated specialist teams, while also gaining an understanding of general commercial practice. The programme is highly respected and it would be an honour to join the firm.

I am available for interview immediately.

Thank you for taking the time to review my application. I look forward to hearing from you.

Sincerely,

Shane Gubbins

0862262060

shanengubbins@gmail.com