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 Reference: Trainee Solicitor Programme

Dear Sir/Madam,

I am a recent graduate from Maynooth University with an Honours degree in Bachelor of Laws (LLB) and am writing to apply for the Trainee Solicitor Programme with ByrneWallace LLB.

I attended the Trainee Insights Webinar on 13th September which allowed me to get a sense of understanding about the work that is carried out in ByrneWallace and the traineeship programme.

It was helpful to listen to first-hand experiences from solicitors that are in different positions within the firm. They placed a particular emphasis on the culture of the firm and the ability to grow and develop. It was important for me to see the continuity among staff. This was particularly evident to me as many employees had begun their training programme in ByrneWallace or started as trainee solicitors and have continued to progress within the firm for many years.

I hope to work for a company that values their employees, affords them the opportunity to grow and learn whilst in an environment that promotes respect, fairness and integrity. From attending your Webinar and listening to colleagues from different departments, I believe that ByrneWallace would allow me to achieve my professional goals while upholding my core values that I have placed at the centre of my career.

My role as a legal assistant in Dunnes Stores has allowed me to apply theoretical concepts that I have studied throughout my undergraduate degree to practical situations. It has afforded me the opportunity to work on my own initiative while proving I have a willingness to learn and develop as a legal assistant.

Within this role, I conduct reviews’ on personal injury and defamation claims which must be managed within strict timeframes. By completing these reviews, I have developed transferable skills that can be applied to any area of practise. It has shown me how to critically analyse a claim, distill large amounts of information and develop arguments that can be supported with evidence. It has also taught me how to detach my personal opinions from forming a basis of my arguments, which is something I had found difficult prior to my position in Dunnes Stores.

My undergraduate degree has been beneficial to my current role as it has given me a general understanding of the law which I can practically apply to my reviews and research. I believe that both my degree and professional experience that I have gained would be an asset to your firm, along with my background in community development.

Thank you for your time and I would be grateful to be considered for an interview to share more about my experiences and interests.