

Shannon Cogan
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21st October 2020

Dear Sir/Madam,

I am writing to apply for your Trainee Programme for the year 2021.

I am in my final year of my LLB degree at Maynooth University. The remaining year of my degree will be a majority of online learning and I am hoping to commence my FE1 examinations in September 2021.

I believe my work experience to date coupled with my academic abilities and people skills will be an asset to me in furthering my career.

I have had a great deal of relationship management experience gained within various part – time positions including being employed by the Office of Public Works as a Clerical Officer as well as government polling station representation duties.

Thus far I have embraced the opportunity to study Law at Maynooth University and look forward to carrying with me the skills and experience learnt within my degree into my career.

If my academic and work experience is aligned with your selection criteria, I would welcome the opportunity to meet with you to discuss same.

Thank you for taking the time to read my application.

Sincerely,

Shannon Cogan