**Sharon Casey-Gray**

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February 15. 2020

Summer Internship Recruitment Manager,

Byrne Wallace,

88 Harcourt Street,

Dublin 2,

D02 DK18

Dear Intern Recruitment Manager,

As a focused final year law student who is keen to gain experience and begin my career in the legal profession, it is with great enthusiasm that I am writing to apply for the Internship Programme in your firm. In all aspects of my life, I strive to be the best at what I do, much like your highly experienced partners at Byrne Wallace who are leading experts in their fields. With my ambitious career prospects in mind, I aspire to learn from and work alongside the brightest and best minds like those who thrive at Byrne Wallace.

Being highly analytical and committed to delivering my best work consistently, I have obtained many first-class honours grades and placed highly amongst my peers in various academic assessments. I am attracted by your firm’s impressive reputation as a leading Irish law firm, exemplified by its many and cumulative awards such as ‘Law Firm of the Year’. This clearly demonstrates a deep bench of talent, hard work and commitment, which is an environment I know that I would flourish in. Your firm’s friendly open floor policy, the daily interactions with excellent legal practitioners and the tailored learning programmes offered in your internship, would be an invaluable experience to me starting out my legal career.

I am always in pursuit of advancement and new challenges, as is clear from my accelerated promotion to a management position in my current part-time job. I know that to work in such a dynamic firm as Byrne Wallace would fulfil my desire to be challenged. I am particularly interested by your extensive international client base and diverse range of work sectors and expert areas. I have acquired specialised knowledge in business related topics such as finance and taxation through my multidisciplinary degree, giving me an added edge of commercial awareness which I could apply in a diverse law firm such as yours.

I have developed excellent transferable interpersonal and communication skills through my work experience. These qualities, teamed with my strong negotiation skills and organised nature, have helped me to gain the current position of elected class representative in my university and other leadership roles such as team captain, underage coach and events manager in my local sports clubs. I appreciate the importance your firm stresses on collaboration and forming strong client relationships, so working for you would be the perfect opportunity to hone my outgoing and dialectal personality.

I have high ethical standards and advocate passionately through these positions and university societies such as FLAC and STAND. To work in a firm which upholds such a committed and diverse CSR schedule as yours, would be personally fulfilling for me.

I have enclosed my CV for your review. Thank you for your consideration. I would greatly welcome the opportunity of an interview and I look forward to discussing further career opportunities with you in the future. If you require any further information, please do not hesitate to contact me via phone or email.

Yours faithfully,

Sharon Casey-Gray.