6 September 2021

Trainee solicitor

ByrneWallace

Dear whoever it may concern,

I recently saw your advertisement for a trainee solicitor while researching firms I would like to be involved in and I would greatly appreciate to be considered for the opportunity.

I graduated from NUIG in 2019 with an honors degree in Civil Law and have since been looking for a job that I would love, ByrneWallace seems like the perfect fit for me. I have been extremely interested in your company since college. Since graduating I have been steadily taking my FE1’s, I have five passed in Equity, EU, Property law, Criminal law and Contract law. I’m hoping to take my last three in October. I’m ready to start gaining valuable experience in the field I studied so hard for and that I love.  
For this job specifically I believe I have the skills that would make me the perfect candidate. My position in customer service has greatly enhanced my communication skills and I now believe it is one of the strongest assets I have to offer. I also have experience in a legal firm. Since April 2021 I have been getting work experience in Patrick Daly and Company solicitors. I take part in team sports and in particular a local basketball team, I love working within team environment and it has allowed me to greatly appreciate what others in a team have to offer.

I’m extremely passionate about the field I have chosen to study and I would greatly appreciate the opportunity to get stuck in and start gaining valuable experience.  
Please find attached my CV which contains all my contact information and education and experience. Thank you for taking the time to read my email, I’m available for interview straight away or if you wish to contact me for further information. I can also send on references on request.  
Hoping to hear from you soon.

Sincerely,

Shauna O Dowd