22/10/2017

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Dear Sirs,

My name is Shauna Beatty and I am writing in relation to the legal trainee programme at Byrne Wallace and should be obliged if you would kindly consider my application.

I believe I would be a suitable candidate for this role as I have the necessary skills and experience in order to be an asset to your practice. I have worked in legal environments and provided support to my managing solicitors during all my roles, undertaking tasks such as drafting legal documents and managing client communication. From my previous positions at both law firms and legal departments I have experience working with many different teams and working with many different fields, with most of my time spent in debt recovery and litigation teams. This will be beneficial to this role at Byrne Wallace, proving I understand the content that I will be exposed to and understand the court process in these matters. I am have the requisite communication and team work skills as I have been working in a professional setting since 2010, and am often praised in work evaluations for my ability to work as a team player in order to carry out tasks. I am a highly organised person in both my professional and personal capacity and can remain so under pressure and with tight deadlines, which has often been tested in previous roles when working with summary judgment applications.

Having knowledge of the legal industry in Ireland over recent years I have found Byrne Wallace to have a reputable and respected position in the Irish market, providing expert advice in several important fields and to top domestic and international clients. I want to pursue a career with a firm that I can fulfil my ambitions, where I can work with dynamic teams and departments, and feel supported and involved by my colleague solicitors. I also admire Byrne Wallace for their modern approach to the legal industry including advancements in IT, understanding of client requirements in terms of compliance, and I also admire the firm’s female managing partner. I have studied topics which are valued at Byrne Wallace such as employment litigation and medical law. Furthermore, the training provided to Byrne Wallace trainees is a comprehensive learning platform, providing skills that will benefit a young lawyer throughout their career and add to the success of this Law Firm of the Year.

I am applying for this position because I feel that Byrne Wallace Solicitors would provide a unique environment for my career development. I intend on pursuing a career in commercial law and Byrne Wallace Solicitors would be an ideal environment for me to extend my legal knowledge and to work with leading professionals in their fields. I admire the work ethic and drive that corporate lawyers must have and find the work wholly rewarding knowing how much skill and knowledge and learning has been involved in their day to day activities. Corporate law also fascinates me in that it is developed in so many fashions and a corporate lawyer can have a large impact in that evolution. Growing up I was determined to have a career where not only my intellect but also my resourcefulness, problem solving, and patience would be tested and strengthened. I wish to use those skills to advise clients and therefore further their goals or address their needs, thus making me a cog in the larger wheel of a highly functioning economic system. Specifically having clients that are commercial in nature is a big motivation to give the best possible service possible from one professional to another. Byrne Wallace will be an ideal fit for my career path and training.

I would be delighted to discuss my suitability for the role with you in person and should be obliged for such an opportunity. I am currently sitting my FE1 examinations and would be able for commencement in September 2018. I thank you for your time in considering my application and I look forward to hearing from you in due course.

Kindest regards,



Shauna Beatty