

Shauna Beatty
Teach Guaire, Alasty
Straffan, County Kildare
1 October 2019

ByrneWallace
88 Harcourt Street
Dublin 2
By online application

Dear Sirs

I am applying for the traineeship at ByrneWallace and believe I would be an ideal candidate for this programme due to my vast legal experience and legal education.

I wish to build a career in a full-service firm, learn from industry leaders, and work for international, national, and public sector clients. I am currently working in the firm, as a paralegal in the property department, which has allowed me to witness first hand the culture and values of ByrneWallace, and to appreciate the breadth of clients retained by ByrneWallace. The quality of the professionals at ByrneWallace is exemplary which would give leave to a unique and rewarding traineeship. I believe the firm's values and mine are aligned, and a focus is placed on educating and retaining talent for many years to create a positive working environment. It is for those reasons that I would like to begin, and build, my legal career at ByrneWallace.

I would be suitable and capable for the role as I have many years of legal experience, varying from working on Dublin hotel portfolio acquisitions, debt recovery for large national banks, assisting on conveyancing projects involving several hundred properties in a single transaction, and advising on commercial contracts in respect of Google's largest advertising product. I have been the lead fee earner for circuit court litigation matters and have independently managed the registration of numerous conveyances and transfers with the Property Registration Authority. The forgoing demonstrates my ability to apply myself to many different departments and to pull from previous experience in order to complete the task at hand.

Some of my applicable skills include attentiveness to my role and the instructions given to me from senior team members. I also have a willingness to be involved in department culture and work flow and in my current role am involved in projects spread across various teams. I have proven myself successful in any team environment, and my previous experience provides evidence of my understanding of commercially set deadlines.

I would appreciate an opportunity to explain my suitability for the traineeship programme by interview.

Sincerely,



Shauna Beatty

[Recipient Name]
September 30, 2019
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