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To Whom It May Concern,

I am writing to express my interest in the trainee position at ByrneWallace LLP.

As a way of background, I am a Bachelor of Civil Law graduate (2021) from the University of Galway (UG). During my studies, I participated in a study year abroad at KU Leuven University in Belgium, where I explored areas of international law. In my final year, I was elected as Secretary of the UG Law Society 2020/21 in which I was responsible for orchestrating society meetings and career events. Additionally, I took an innovative approach by publishing a monthly legal newsletter.

Notwithstanding the invaluable experience outlined above, my work in various legal roles has solidified my decision to pursue a career in law. In 2015, driven by my curiosity about the field, I decided to carry out my transition year work experience at Patricia Martin and Co. Solicitors. In 2017, I began working in an office support role at Alastair Purdy and Co. Solicitors. In 2022, I returned to the firm as a legal assistant where I delved into various legal areas as well as witnessing how a niche firm operates on a day-to-day basis. I supported practitioners in the firm with legal research, document drafting, preparation of court briefs and client communications.

While living in Sydney, I have had the opportunity to work as a legal receptionist and in legal administrative roles at leading law firms, including McCabes, Clifford Chance and Gagens. These busy roles have allowed me to develop a strong foundation in corporate law operations and support the daily operations of high-profile legal teams. My work experiences have significantly honed my problem-solving abilities, attention to detail, and understanding of legal procedures. These skills have not only shaped my professional development but have also cemented my decision to pursue a career in law. Moreover, I have completed all eight FE1 examinations.

I have chosen to apply to ByrneWallace LLP for a number of reasons. Firstly, the firm's reputation speaks for itself, with six partners ranked in Who's Who Legal 2023. Secondly, I am seeking a traineeship with a firm that values innovation and forward-thinking practices, which is clearly demonstrated at ByrneWallace LLP by way of its affiliation with ALFA International. This also aligns with my own interest in global legal practice. Finally, the firm has advised on significant projects, such as representing Twinlite in their acquisition of 24 Bolton Street, Dublin 1. I am enthusiastic about the opportunity to be involved in similar projects that contribute to a company's growth and success.

In consideration of the above, I look forward to hearing from you and I would welcome the opportunity to discuss the trainee position and my own background in more detail.

Yours sincerely,

Shauna Burke